

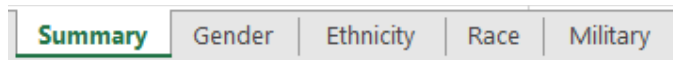


PAEA RESEARCH

Student Demographic Calculator

PAEA is working to increase the quality and accuracy of the student demographic data captured in the Annual Program Survey. The Research Team has developed these student demographic calculators to help programs tabulate their students genders, ethnicities, races, and military status for reporting in the *Program Report* as well as in the *Student Demographics Report 1: PA Graduate Demographics by Program, 2017-2018*.

This calculator provides tabs for you to **enter your students' demographic information**. Although the calculator was designed to easily copy-and-paste CASPA data from WebAdmit, you can also enter the data manually. If your program does not collect demographics from CASPA, we've also provided a short and anonymous demographic survey you can as you students to fill out.



The "Summary" tab **automatically tabulates your students' demographics** for easy entry into the Program Survey.

Enter total number of graduates	10		
GENDER			
Female	5		
Male	4		
Unknown	1		
ETHNICITY			
Non-Hispanic	1		
Hispanic	0		
Unknown	9		
RACE			
American Indian/Native American	1		
Asian	0		
Black/African American	0		
Multiracial	4		
Native Hawaiian/Pacific Islander	0		
White/European American	4		
Other race	0		
Unknown	1		
MILITARY STATUS			
Not military	0		
Active duty	0		
Reserves/National Guard	0		
Veteran	1		
Unknown	9		

Please enter this information in the Program Survey

Instructions

1. Download data from WebAdmit or collect your own data directly from students.

	A	B	C	D	E	F	G	H	I	J
	gender	race_hispanic	race_non_hispanic	race_other	race_american_indian	race_asian	race_black	race_pacific_islander	race_white	military_status
2	Female									1 Not a member of the military
3	Female		1							1 Active duty
4	Female							1		1 Not a member of the military
5	Female									1 Not a member of the military
6	Female									1 Not a member of the military
7	Male		1							1 Not a member of the military
8	Declined to state							1		1 Not a member of the military
9	Female									1 Not a member of the military
10	Male			1	1					Reserves/National Guard
11	Female					1				1 Not a member of the military
12										

Example data from WebAdmit

2. Enter the number of graduates or matriculants you are reporting in the “Summary” tab. This will create the appropriate number of students slots in each demographic tab.

	A	B
1	Enter total number of graduates	10

	A	B	C
1		gender	
2	Student 1		
3	Student 2		
4	Student 3		
5	Student 4		
6	Student 5		
7	Student 6		
8	Student 7		
9	Student 8		
10	Student 9		
11	Student 10		

3. Paste or enter the data into each tab.

	A	B	C	D
1		gender		
2	Student 1	Female		
3	Student 2	Female		
4	Student 3	Female		
5	Student 4	Female		
6	Student 5	Female		
7	Student 6	Male		
8	Student 7	Declined to state		
9	Student 8	Female		
10	Student 9	Male		
11	Student 10	Female		

	A	B	C
1		race_hispanic	race_non_hispanic
2	Student 1		
3	Student 2	1	
4	Student 3		
5	Student 4		
6	Student 5		
7	Student 6	1	
8	Student 7		
9	Student 8		
10	Student 9		1
11	Student 10		

	A	B	C	D	E	F	G
1		race_american_indian	race_asian	race_black	race_pacific_islander	race_white	race_other
2	Student 1					1	
3	Student 2			1	1	1	
4	Student 3			1		1	
5	Student 4					1	
6	Student 5					1	
7	Student 6			1			
8	Student 7		1				
9	Student 8						
10	Student 9						1
11	Student 10		1				1

	A	B	C
1		military_status	
2	Student 1	Not a member of the military	
3	Student 2	Active duty	
4	Student 3	Not a member of the military	
5	Student 4	Not a member of the military	
6	Student 5	Not a member of the military	
7	Student 6	Not a member of the military	
8	Student 7	Not a member of the military	
9	Student 8	Not a member of the military	
10	Student 9	Reserves/National Guard	
11	Student 10	Not a member of the military	
12			

4. Report numbers from the “Summary” in the Program Report.

	A	B	C	D	E
1	Enter total number of graduates	10			
2					
3	GENDER				
4	Female	7			
5	Male	2			
6	Unknown	1			
7					
8	ETHNICITY				
9	Non-Hispanic	2			
10	Hispanic	1			
11	Unknown	7			
12					
13	RACE				
14	American Indian/Native American	0			
15	Asian	2			
16	Black/African American	1			
17	Multiracial	2			
18	Native Hawaiian/Pacific Islander	0			
19	White/European American	3			
20	Other race	1			
21	Unknown	1			
22					
23	MILITARY STATUS				
24	Not military	8			
25	Active duty	1			
26	Reserves/National Guard	1			
27	Veteran	0			
28	Unknown	0			
29					
30					

Please enter this information in the Program Survey

You may choose to leave any of these fields blank.

Gender

- Female
- Male

Ethnicity

- Hispanic, Latino/a, or Spanish in origin
- Not Hispanic, Latino/a, or Spanish in origin

Race (please check all that apply)

- American Indian/Native American
- Asian
- Black/African American
- Multiracial
- Native Hawaiian/Pacific Islander
- White/European American
- Other race

Military status (please check only one)

- Not military
- Active duty
- Reserves/National Guard
- Veteran