



Education History

DHSc. (Doctor of Health Science), Nova Southeastern University

M.S. (Master of Science in Health Services Administration), Central Michigan University

B.S. (Bachelor of Science in Physician Assistant Studies), The City University of New York –
Sophie Davis School of Biomedical Education/Harlem Hospital PA Program

B.S. (Bachelor of Science in Biology/Pre-Medical), Virginia State University

Postdoctoral Training

Professional Development Programs
Harvard Division of Continuing Education
Participant, Ethical Leadership, (12/2023)

Professional Development Programs
Harvard Division of Continuing Education
Certificate of Participation, Women Leaders: Advancing together - Senior Leaders (9/2023)

Mayo Clinic Multidisciplinary Simulation
Certificate of Participation, Simulation Instructor Comprehensive Course Certification
Mayo Course, February 2023.

University of Maryland Chairperson Leadership Initiative
UMES Chair Leadership Institute
Participant, Administrative Leadership (6/2020- 12/2020)

License and Professional Certification

NCCPA (National Commission of Certification of Physician Assistants) Certification

Florida State Physician Assistant License

Virginia State Physician Assistant License

Maryland State Physician Assistant License

DEA License

Basic Life Support for Healthcare Provider Certification (AHA)

Collaborative Institutional Training Initiative (CITI) Human Research Curriculum

Academic Track

Lincoln Memorial University, School of Medical Sciences, Assistant Dean and Program Director (2024-Present)

The Assistant Dean and Program Director reports to the Dean of School of Medical Sciences. The Assistant Dean and Program Director is responsible for planning, development, implementation, organization, management, and continuous review and oversight of the Tampa Physician Assistant Program. The Assistant Dean and the Program Director have direct supervision over the two Education Directors, Medical Director, and all administrative staff. The Assistant Dean is responsible for the oversight and planning, developing, and monitoring the Program Budget. The Assistant Dean Chairs the Steering Committee for the Tampa location and sits on the Dean Council as a voting member to implement policies and procedures for the School of Medical Sciences.

Key Accomplishments:

- Founding Assistant Dean and Program Director of the LMU Tampa Physician Assistant Program.
- Oversight of budget: planning, monitoring, forecasting and evaluation.
- Member of the Dean Council.
- Implemented, developed, and designed program curriculum.
- Overseas Memorandum of Understanding for external and internal stakeholders.
- Recruitment and hiring all faculty and staff members to support the Tampa Location.
- Evaluation of all faculty and administrative staff.

University of Maryland Eastern Shore, Department of Physician Assistant, Department Chair and Program Director (2019-2024)

The Department Chair and Program Director reported to the Dean of the School of Pharmacy and Health Professions. The Department Chair and Program Director had direct supervision over the two Education Directors, two Medical Directors, and all administrative staff. The primary responsibilities of the Department Chair was to: articulate the department's vision and mission; oversee the department's strategic plan; maintain accreditation for all programs in the department; develop relationships with industry partners; implement the strategic student outreach and recruitment plan; hire outstanding faculty and staff; provide opportunities for faculty and staff professional development; develop new sources for external funding; oversee the retention efforts for the program; and manage the budget.

Key Accomplishments:

- Founding Program Director of the UMES Physician Assistant Program.
- Oversees all didactic and clinical education of the Department.
- Secured successful accreditation by The Accreditation Review Commission on the Education for the Physician Assistant. Accreditation (ARC-PA).
- Oversees and maintains the department and program budget.
- Implemented, developed, and designed program curriculum.
- Recruited and hired all faculty and staff members to support the department and the program.
- Supervises over twenty faculty and staff members with the department and program.

- Oversee progress, promotion and evaluation of all faculty and staff within the department and program.
- Serves as Chair of the university COVID-19 Public Safety and Health Workgroup.
- Serves as a subject matter expert for The School of Pharmacy and Health Professions (SPHP) building committee.
- Oversees Clinical Medical Education (CME) for faculty.

University of Maryland Baltimore/Ann Arundel, *Physician Assistant Program/Academic Director/Coordinator, (2016-2018)*

Supervised the didactic phase of the physician assistant curriculum and course development at the University of Maryland Baltimore Physician Assistant Program. Oversaw and collaborated with faculty, adjuncts and staff to maintain compliance with the Accreditation Review Commission on Education for the Physician Assistant Board (ARC-PA). Served on the Academic Curriculum Development Committee and the Committee of Progression. Conducted site visits and inspections to ensure clinical curriculum effectiveness and adherence to maintain compliance with the accreditation review board. Teaching responsibilities included: Clinical Medicine Series (I-II), Foundations of PA Practice and Research Seminar (I-II). Other responsibilities included coordinating and facilitating Interprofessional Experiences (IPE).

Key Accomplishments:

- Supervised junior faculty and program adjunct lectures.
- Co-chaired the Academic Curriculum Development Committee.
- Facilitated Interprofessional Experiences.
- Secured successful accreditation by The Accreditation Review Commission on the Education for the Physician Assistant. Accreditation (ARC-PA).
- Developed and designed program didactic curriculum.

Center for Disease Control, *Prometric Academic and Clinical Consultant, Baltimore, MD (2018)*

Served as a panel subject matter expert to Prometric, a trusted test developer to create national certifying examination to support the Center for Disease Control Guidelines for prescribing Opioids for chronic pain among prescribing license health care providers.

Clinical Track

Military Health, Physician Assistant, *DOCS Health, (Multiple Military Agencies and Institutions, 2023- Present (PRN)).*

Provides military readiness and treatment and for U.S. active duty, reservist services members of the Armed Forces. Also, conducts Post Deployment Health Re-Assessments, Periodic Health Assessments, TBI screenings and mental health evaluations for members of the Armed Forces returning from deployment. Provides care to all services members nation-wide at local military bases and government institutions.

Military Health, Physician Assistant, *National Geospatial-Intelligence Agency (U.S. Dept. of Defense)*, Springfield, VA, 2018-2022 (PRN).

Provided and supervised required medical examinations for specific work or roles for NGA employees to include emergency response, occupational health and monitoring and Pre and post deployment Health. Review and interpret internal and external standard operation procedures and provide NGA officials with recommendations for best practices.

Key Accomplishments:

- Provided health care services for civilian employees.
- Supervised emergency and urgent medical services.
- Travel medicine and vaccine administration.
- Executed all military medical medication requirements outlined in DOD Modification.

Military Health, Physician Assistant, *The Pentagon (U.S. Dept. of Defense)*, Arlington, VA, 2011-2015.

Implemented and operated DiLorenzo Tricare Health Clinic Women's Health Care Initiative at the Pentagon. Developed and presented lectures to diverse populations in relation to military health care policy, regulation, and clinical adherence. Facilitated health promotion and disease prevention through supervising tobacco cessation classes and other wellness courses along with coordinating patient care with dietitians, sports therapist, and other wellness providers. Interviewed and initiated treatment for active-duty service members with traumatic brain injuries, including blast injuries, behavioral health, and PTSD. Consulted with neurosurgeons, psychiatrists, and staff from the TBI clinics at Fort Belvoir and Walter Reed National Military Medical Center.

Key Accomplishments:

- Implemented and Operated DiLorenzo Tricare Health Clinic Women's Care Initiative.
- Facilitated and participated in DoD transition to medical center home care services.
- Provided medical clearance for all active-duty service members.
- Evaluate and update standard operation procedures and hospital protocols.
- Operated sick call for all active-duty service members.
- Conducted VA retirement Physicals.

Internal Medicine, Physician Assistant, *Huddleston & Dinardo Mds*, Salisbury, MD (2015- 2016).

Practiced as an internal medicine provider within a rural community. Participated in all aspects of patient care, including the management of elderly patients with comorbidities. Daily activities included detailed histories, conducting physical examinations, developing treatment plans, prescribing medications, ordered, and interpreted laboratory/diagnostic tests. Served as a clinical preceptor for medical students, nursing and medical assistants.

Military Deployment Health, Physician Assistant (*Per Diem*), 2, Multiple Military Locations (2007-2018).

Conducted Post Deployment Health Re-Assessments, Periodic Health Assessments, TBI screenings and mental health evaluations for members of the Armed Forces returning from deployment.

Family Practice, Physician Assistant, *Gerald Family Care, P.C.*, Washington, DC, 2006 & 2008.

Performed as a primary care provider in a private, urban family practice for children and adults. Participated in all aspects of patient care, including taking detailed histories, conducting physical examinations, developing treatment plans, prescribing medications, ordered and interpreted laboratory/diagnostic tests. Served as a preceptor for medical students and other paraprofessionals.

Military Health (Family Practice), Physician Assistant, *American Red Cross*, U.S. Naval Hospital, Okinawa, Japan, 2007-2008.

Established working diagnoses, administered treatment, provided case management, and conducted subsequent evaluations in accordance with accepted standards of medical practice in the discipline of family practice.

Presentations

Examining EDI in PA Education. The Physician Assistant Education Association (PAEA) News and Public Resources Broad Cast. <https://paeonline.org/resources/public-resources/paea-news/responding-to-edi-concerns-raised-during-clinical-rotations> (April 2024).

Accreditation, Building Curriculums and Holistic Admissions. The PA Path Podcast (Episode 74). Physician Assistant Education Association (PAEA), (October 2023).
https://www.papathpodcast.com/s5e74_TiffanyMaxwell/

The Relationship between Pre-matriculation Courses and Academic Performance. UMES Innovation on Teaching and Learning (ITLC), May 2023.

Empowering Students to be Agents of Change in Promoting Health Equity. University of Maryland Baltimore Poster Presentation, April 2023.

The State of Debate: The Doctorate. Charles R. Drew University of Medicine and Science, November 2022.

The Effect of Online Quizzes on the Achievements of Graduate Students. UMES Innovation on Teaching and Learning (ITLC), August 2022.

Building a Regional Center of Excellence for Optimizing Clinical Education: A Randomized-Controlled Crossover Study of an Innovative Telehealth Model for PA Programs (The BRITE Study). Physician Assistant Education Association (PAEA) Forum – October 12, 2022.

Creating Social Capital: Historically Black Colleges and Universities focused on coordinating to increase Black applicants in health profession majors, International Association of Medical Science Educators (IAMSE) Form April 2022.

Diversity is not a Risk.....it's a shift, Physician Assistant Education Association (PAEA) Forum – February 24, 2020.

Diversity in Faculty Encourages PA Program Admission Diversity, Physician Assistant Education Association (PAEA) Forum – October 23, 2020.

It Can't Wait, Discussion on the Profession & Health Equity, Morehouse School of Medicine, Town Hall, - October 7, 2020.

Racial Injustice in Medicine, Physician Assistant Education Association (PAEA) Forum – June 10, 2020.

Contracts, Grants and Publications

Purnell M, Maxwell T, Hill S, et al. Exploring COVID-19 vaccine hesitancy at a rural historically black college and university. *J Am Pharm Assoc* (2003). 2022;62(1):340-344. doi:10.1016/j.japh.2021.09.008.

COVID Emergency Grant: BHIPP Technical Assistance and Co-Location Expansion
Site Principal Investigator (subcontract), Contract Awarded November 1, 2021-May 31, 2021.

The Kennedy Krieger Institute Maryland Department of Health Behavioral Health Administration
Grant: **Site Principal Investigator** (subcontract), Contract Awarded July 1, 2021 – June 30, 2022.

Awarded (**as Co-Project Director**) the 2015-16 Behavioral Health Capacity Expansion Grant Proposal (Option I) Historically Black Colleges and Universities Center for Excellence (HBCU-CFE) in Behavioral Health Proposal for project titled “*Behavioral Health Promotion and Awareness among Veterans, Reservist and Active-Duty Student*”.

Awards and Recognitions

Maryland Academy of Physician Assistants (MdAPA), Educator of the Year Award (2023): Honors an individual who PA promotes and excels in PA education.

The President of the United States Certificate of Appreciation (2015): Recognized for 14 years of providing support to multiple military bases and being a contributing member to the military community.

The President of the United States Volunteer’s Service Award (2009): Awarded for volunteering over one hundred hours of PA primary care services to U.S. Armed Force Service Members for the American Red Cross, in Okinawa, Japan.

Featured on the American Academy of Physician Assistants website (2012) in the “*Face and Voice of the Profession Project*” which highlighted my accomplishments of serving as a civilian PA at the U.S. Pentagon.

The Department of the Defense Pentagon Service Award (2013): Awarded for the implementation and operation of the DiLorenzo Tricare Health Clinic Women’s Health Care Initiative at the Pentagon.

Teaching

Course Director (UMES PA Program 2019-2023)

PHAS 608 Clinical Medicine I
PHAS 609 Clinical Medicine II
PHAS 610 Clinical Medicine III
PHAS 640 Clinical Problem Solving I
PHAS 641 Clinical Problem Solving II
PHAS 642 Clinical Problem Solving III

Course Director (UMB PA Program 2016-2018)

MSPA 470 Applied Medical Sciences
MSPA 512 Clinical Medicine I
MSPA 518 Clinical Medicine II
MSPA 515 Psychiatric Medicine

Professional Affiliations and Appointments

The Physician Assistant Leadership and Learning Academy (PALLA)

Advisory Board Member (2020-2024)

Physician Assistant Education Association (PAEA)- Member

(Grants & Scholarship Committee- 1/2022 -1/2025)- Member

American Academy of Physician Assistants (AAPA) - Fellow

(AAPA Research Team Initiative -6/2015- Present)

Maryland Academy of Physician Assistants (MdAPA) – Member

Delta Sigma Theta Sorority Inc. - Treasurer (2007-2008)

Okinawa, Japan Alumnae Chapter