

Program Directors 101 Workshop

July 27 – July 31, 2017

Potomac, MD

Agenda

Approved for 27.50 hours of category 1 CME

Day 1: Thursday, July 27

| Time | Topic | Presenter |
|------------------|---|------------------|
| 6:00 – 6:30 p.m. | <i>Reception</i> | |
| 6:30 – 6:45 p.m. | Welcome | Auth & Carlson |
| 6:45 – 7:30 p.m. | <i>Dinner</i> | |
| 7:30 – 8:30 p.m. | Plenary Opening Session: Leadership | Ballweg |

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Day 2: Friday, July 28

| Time | Topic | Presenter |
|--------------------|---|--------------------|
| 7:00 – 8:00 a.m. | <i>Breakfast in Osgood's Dining Room</i> | |
| 8:00 – 9:00 a.m. | Journal Club Higher Ed & Leadership Self-Assessment & Leadership | Journal Club Teams |
| 9:00 – 9:15 a.m. | <i>Break</i> | |
| 9:15 – 10:15 a.m. | Plenary Transition into Leadership: Setting Priorities | Lohenry |
| 10:15 – 10:45 a.m. | <i>Break</i> | |
| 10:45 – 12:00 p.m. | Plenary Higher Education, Healthcare Education & the Role of the Program Director | Ballweg & Carlson |
| 12:00 – 1:00 p.m. | <i>Lunch in Osgood's Dining Room</i> | |
| 1:00 – 2:15 p.m. | Plenary Time Management: The Art of Maintaining Productivity & Life Balance | McHugo & Roscoe |
| 2:15 – 2:30 p.m. | <i>Break</i> | |
| 2:30 – 4:00 p.m. | Plenary Financial Management: Budget & Resources | Banas & Davison |
| 4:00 – 4:15 p.m. | <i>Break</i> | |
| 4:15 – 5:00 p.m. | Plenary Unconscious Bias, A Brief Introduction | Stickle |
| 5:00 – 6:30 p.m. | <i>Dinner Break</i> | |
| 6:30 – 7:15 p.m. | Plenary Legal Issues in Higher Education | Kyriakakis |

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Day 3: Saturday, July 29

| Time | Topic | Presenter |
|--------------------|--|------------------|
| 7:00 – 8:00 a.m. | <i>Breakfast in Osgood's Dining Room</i> | |
| 8:00 – 9:00 a.m. | Selective 1 Clinical Sites: Provisional Programs | Roscoe & Burns |
| 8:00 – 9:00 a.m. | Selective 2 Clinical Sites: Established Programs | Auth & Banas |
| 9:00 – 9:15 a.m. | <i>Break</i> | |
| 9:15 – 10:30 a.m. | Plenary Faculty Recruitment | McHugo & Carlson |
| 10:30 – 11:00 a.m. | <i>Break</i> | |
| 11:00 – 12:15 p.m. | Plenary Faculty Retention | Ballweg & Auth |
| 12:15 – 1:15 p.m. | <i>Lunch in Osgood's Dining Room (a group photo will be taken)</i> | |
| 1:15 – 2:30 p.m. | Plenary Student Issues | Auth & Davison |
| 2:30 – 2:45 p.m. | <i>Break</i> | |
| 2:45 – 4:00 p.m. | Plenary Enrollment Management | Burns & Carlson |
| 4:00 – 4:15 p.m. | <i>Break</i> | |
| 4:15 – 5:15 p.m. | Selective 1 Where does IPE Fit into Your Program Curriculum? | Banas & Ward |
| | Selective 2 Remediation | Carlson & McHugo |
| 5:00 – 6:30 p.m. | <i>Dinner</i> | |
| 7:00 – 8:00 p.m. | <i>Resource Carnival</i> | |

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Day 4: Sunday, July 30

| Time | Topic | Presenter |
|---------------------|---|------------------|
| 7:00 – 7:30 a.m. | <i>Breakfast in Osgood's Dining Room</i> | |
| 8:00 – 9:30 a.m. | Selective 1 Curriculum Development | Roscoe & Banas |
| | Selective 2 Curriculum Revision | McHugo & Davison |
| 9:30 – 9:45 a.m. | <i>Break</i> | |
| 9:45 – 11:00 a.m. | Plenary Accreditation and ARC-PA | Luke |
| 11:00 – 11:15 a.m. | <i>Break</i> | |
| 11:15 – 12:30 p.m. | Plenary Outcome Assessment | Burns & Davison |
| 12:30 – 1:30 p.m. | <i>Lunch in Osgood's Dining Room</i> | |
| 1:30 – 2:45 p.m. | Plenary Program Evaluation | Davison & Roscoe |
| 2:45 – 3:00 p.m. | <i>Break</i> | |
| 3:00 – 4:15 p.m. | Selective 1 Peer to Peer PD Accreditation Pathway | Roscoe & Auth |
| | Selective 2 Peer to Peer PD Accreditation Maintenance | Banas & McHugo |
| 5:00 – 6:30 p.m. | <i>Dinner</i> | |
| <i>Evening Free</i> | | |

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Day 5: Monday, July 31

| Time | Topic | Presenter |
|--------------------|--|------------------|
| 7:00 – 8:00 a.m. | <i>Breakfast in Osgood's Dining Room</i> | |
| 8:00 – 9:15 a.m. | Plenary Strategic Planning: Vision, Mission, Goals & Strategy | Burns & Ballweg |
| 9:15 – 9:30 a.m. | <i>Break</i> | |
| 9:30 – 10:30 a.m. | Plenary PA Profession Messaging | PAEA |
| 10:30 – 10:45 a.m. | <i>Break</i> | |
| 10:45 – 12:45 p.m. | Plenary Interpersonal Conflict in the Workplace & Performance Management | Grigsby |
| 12:45 – 1:45 p.m. | <i>Lunch on own/Hotel check out/ Program closure activity</i> | |

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